

Application For Employment



Please type or print clearly. **This application must be completed and signed personally by the applicant.** Each question must be answered in full. If answer is NO or NONE, indicate same. We appreciate your interest in our organization. Wedding Gown Preservation Co. subscribes to all Federal and State statutes, which prohibit discrimination. We consider all applications for all positions without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic predisposition or carrier status, marital, conviction record, or any legally protected class or status.

Name _____
Last First MI

Social Security _____ Email _____

Home # (____) _____ Cell # (____) _____

Permanent Address: _____

City/State/Zip: _____

Emergency Contact Info: _____
Name Relationship

Emergency Phone #(s) _____

Previous Addresses: (Please include previous **temporary and permanent** addresses covering the last seven years (use extra sheet if necessary)

Street Address	City/State/Zip	Date From – Date To

Position applied for _____ Expected Pay \$ _____

Are you 18 years or older? Yes No If you are under 18 years old, what is your current age? _____

Are you legally eligible for employment in the United States? Yes No *If yes proof is required.*

Shift preferred 1st 2nd 3rd Any

Would you prefer a permanent position? Yes No Seasonal? Yes No

Would you prefer full-time work? Yes No or part-time work: Yes No

Days available to work: Sun Mon Tues Wed Thurs Fri Sat

At what time would you be available to start work? 6 AM 7 AM Other _____

On what date would you be available to start work? _____

Have you ever been employed here before? No Yes - Date _____

Special training or skills: (languages, machine operation, etc., that would be of benefit in the job for which you are applying: _____

Employment Experience

By the employer (s) you **do not** want us to contact. List most recent employer first and complete **all** information.

Employer _____
Address _____ Phone: _____
Job Title _____ Supervisor _____
Dates Employed: From _____ to _____ Hourly rate/Salary: starting: _____ final _____
Reason for leaving: _____

Employer _____
Address _____ Phone: _____
Job Title _____ Supervisor _____
Dates Employed: From _____ to _____ Hourly rate/Salary: starting: _____ final _____
Reason for leaving: _____

Employer _____
Address _____ Phone: _____
Job Title _____ Supervisor _____
Dates Employed: From _____ to _____ Hourly rate/Salary: starting: _____ final _____
Reason for leaving: _____

Employer _____
Address _____ Phone: _____
Job Title _____ Supervisor _____
Dates Employed: From _____ to _____ Hourly rate/Salary: starting: _____ final _____
Reason for leaving: _____

Education

High School: Name of School: _____ Location _____

Did you graduate? Yes No Degree or Diploma _____

Vocational School: Name of School: _____ Location _____

Did you graduate? Yes No Degree or Diploma _____

College: Name of School: _____ Location _____

Did you graduate? Yes No Degree or Diploma _____

Conviction Record

Have you been convicted or plead guilty to a misdemeanor or felony? Yes _____ No _____. Do you have any pending criminal charges? Yes ___ No ____ If you answered Yes, and have been convicted of a felony or misdemeanor, or have pending charges not disposed of at the current time, please provide additional information such as the date of the offense, the seriousness and nature of the offense, and rehabilitation completed (parole, probation, etc.). (Please note: A conviction record will not necessarily be a bar to employment. Factors such as seriousness and nature of the violation and rehabilitation will be taken into account). _____

After a conditional offer of employment, I understand that a drug screen must be passed to your satisfaction before starting work. I authorize investigation of any information provided on this application, and by signing below, I voluntarily authorize Wedding Gown Preservation Co. to verify the information provided and release from liability all persons, schools, companies, corporations or other entities supplying or collecting such information. I understand that any misrepresentation, falsification or omission is cause for voiding this application or termination of employment if hired. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of my wages or salary, be terminated at any time without any prior notice.

Applicant's Signature _____ **Date** _____